

**Kemah Community Development Corporation
Regular Meeting
February 10, 2016
Minutes**

Audio Recording of KCDC Meeting:

The file containing the audio recording of the meeting (2016-01-06 KCDC Audio.mp3) is incorporated by reference in this minutes document. The full duration of this file is 49 minutes and 33 seconds. Approximate start times for each section of the meeting are given below to help locate the recording of that section.

KCDC Board President Shawna Reid called the Kemah Community Development Corporation Board Special Workshop Meeting to order at 7 :00 p.m. in City Hall. Board Members present were Kim McLean, Robin Collins, Matt Wiggins Jr, Kyle Burks, and Paul Merryman. Board Member Mark Kane was not present. Also in attendance were City Attorney Dick Gregg Jr, City Administrator Wendy Ellis, Community Services Director Nick Haby, and Interim City Secretary Carlene Neeley.

Attendance Sign In Sheet signatures included Les Hart, Debi Hart, Wanda Zimmer, Sylvia Streater, Teresa Vasquez-Evans, Kelley Dawson, and Ciria Rybicki.

1. Invitation to address the Board: **00:00: 20**

Sylvia Streater

2. President's Comments: **00:00:25**

3. Board Member Comments: **00:01:20**

Board Member Paul Merryman

Board Member Robin Collins

Board Member Kim McLean

Board Member Kyle Burks

Board Member Matt Wiggins, Jr.

4. Presentations: **00:01:36**

None

5. Consent Agenda **00:01:45**

A. Approval of Minutes (January 13, 2016 KCDC Minutes)

B. Approval of Bills (\$162,454.50 – November 2015 Bills)

President Shawna Reid asked if Board Members wanted to remove any other items from the consent agenda. Board Member Matt Wiggins requested that Item 5B be removed.

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Motion: To approve the remaining consent agenda (Item 5A)

Made By: Board Member Paul Merryman

Seconded By: Board Member Kyle Burks

Vote: **Motion carried unanimously** by all Board Members present.

Motion: To remove the Bills (Item 5B) and then approve the remaining consent agenda (Item 5A)

Made By: Board Member Paul Merryman

Seconded By: Board Member Kim McLean

Vote: **Motion carried 4-1 with** Board Member Matt Wiggins Jr. voting Nay and all others voting Aye.

6. Economic Development Director Report **00:21:05**

- Weekly email report – comments welcome; will add Capital Improvement Project status to report
- Cupid Boat Parade – sponsor participation

7. City Engineer Report **00:23:00**

- Bayshore Paving – expect notice to proceed before 3/1/2016
- Cien/Meadow – Design about half complete'
- West Kemah Drainage – study is authorized and started
- Anders – survey is complete and conceptual design is underway – to support budget for design next year
- Visitor Center restrooms – Architecture is underway moving into final design; will look into putting into HOT funding
- Flood Plain study has been started
- Kipp Ave sidewalk – need to study this in the future

8. Discussion and possible action on request for Event Sponsorship Funding for Miss Kemah Pageant **00:30:00**

Withdrawn

9. Discussion and possible action on Kemah Oaks Speed Humps Study **00:30:22**

Discussion indicated that the Board did not think that a study was needed since the HOA

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had requested specific locations.

Motion: To authorize a Kemah Oaks speed hump study for Kemah Oaks Dr.

Made By: Board Member Kyle Burks

Seconded By: Board Member Paul Merryman

Vote: **Motion rejected unanimously** by all Board Members present.

10. Discussion and possible action on Gunda Design Contract for Kemah Village Left Turn Lane 00:40:37

Motion: To approve the Gunda Design Contract contingent on Melba Lane property owners' approval and contingent on verbal approval from TxDOT.

Made By: Board Member Kyle Burks

Seconded By: Board Member Robin Collins

Vote: **Motion carried unanimously** by all Board Members present.

11. Adjournment

00:49:20

Motion: To adjourn

Made By: Board Member Kim McLean

Seconded By: Board Member Matt Wiggins

Vote: **Motion carried unanimously** by all Board Members present.

Board was adjourned at 6:49 pm.

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Signature Page:

APPROVED: Shawna Reed

DATE: 3/9/2016

ATTEST: Carlene A. Nulley